

**Madison Bremmer** 3 Melody Court ☿ Greensboro, NC 27265 ☿ (336) 444-5555 ☿ mbrenner@uncg.edu

**QUALIFICATIONS:**

- Magna cum laude communication studies graduate with training in public relations.
- Internships and work experience in public relations and event planning.
- Proven time-management, multi-tasking, and leadership skills.

**EDUCATION:**

Bachelor of Arts in Communication Studies      **GPA: 3.7**  
Graduation Date: anticipated December 2008      Dean's List  
The University of North Carolina at Greensboro, Greensboro, NC

**INTERNSHIP EXPERIENCE:**

**Virgin Records - Publicity Department**, New York, NY

Publicity Intern      Summer 2009

- Assisted in the coordination of two publicity events where over 100 guests attended.
- Assembled and mailed artist press kits.
- Researched and compiled media lists.
- Created and updated company databases.

**LEADERSHIP ACTIVITIES:**

**Chi Omega Fraternity**

President      May 2008–Present

- Conduct weekly chapter meetings.
- Delegate job responsibilities to other officers as appropriate.
- Participate in biweekly conference calls with national headquarters in Memphis, Tennessee.
- Serve as the direct contact for our chapter to Panhellenic Council on campus.

Vice President      January 2008–May 2008

- Maintained records of all members' grades and class schedules.
- Held position as director of scholarship and programming for probationary members.
- Reviewed chapter's constitution quarterly for needed updates and recommended revision when appropriate.

New Member Educator      August 2007–December 2007

- Provided leadership for all new member educational events and retreats.

**COMMUNITY OUTREACH:**

**Make-A-Wish Foundation**

- Helped raise \$5,000 to grant a wish, January 2008.
- Participated in many fund-raising events including cup for a kid, car washes, and concerts, 2006–2008.

**Susan G. Komen Breast Cancer Foundation**

- Organized concert for a cure, which raised \$700 for Susan G. Komen Foundation, August 2007.

**OTHER WORK EXPERIENCE:**

**Maxie B's**, Greensboro, NC

Sales Consultant, February 2008–Present

- Provide excellent customer service in fast paced environment.
- Consult with customers planning for weddings and other special events.

**Dance Hall Inc.**, High Point, NC

Codirector and Dance Instructor, August 2003–August 2007

- Coordinated end of the year recitals, special event performances, and parade entries.

**COMPUTER SKILLS:**

Microsoft Word, Excel, PowerPoint, and Publisher