

Here is a suggested list of questions for the Informational Interview. Make up some of your own as well.

- ❑ What has your career path been like? or
- ❑ How did you get your start in this career?
- ❑ What is a good day like? A bad day? Does it have a set schedule or are you expected to adapt to situations as they develop?
- ❑ What do you like about this work? What don't you like?
- ❑ Does your work tend to be the same each day or does it change daily?
- ❑ Are the hours regular? Are you expected to work evenings, weekends, overtime?
- ❑ How would you describe the pace, level, or pressure of this work?
- ❑ Do you work most of the time with others or do you work primarily alone?
- ❑ Are you closely supervised with expectations clearly spelled out for you, or are you expected to carry projects out on your own?
- ❑ What is the salary range for people in this kind of work? (*Note: Be careful not to sound like you're asking his or her salary.*)
- ❑ What are the opportunities for advancement in this field? This company?
- ❑ What skills are most important for your kind of work? (Highlight some of your own skills.) How do you think I can transfer my skills into this field? Can you recommend any training that would make me more marketable? Is there usually on-the-job training available?
- ❑ What personal advice would you give a person entering this field? *What steps would you advise me to take to get into this field?*
- ❑ Can you give me the *names of other people* in this field whom I can talk to? May I use your name?

These last two items are the most critical.